

Missouri Western State University, Division of Liberal Arts and Sciences
Department of English, Foreign Languages, and Journalism
English 108-04 (CRN# 10162) College Writing and Research
Fall 2007

Teacher: Dr. Cynthia Jenéy
Office: S/SC 222-K
Phone: 271-4447
Class Meets: T-Th 9:30-10:50 | Murphy Hall Room 105
E-mail: jeney@missouriwestern.edu
Office Hours: Tues 12:30-2:30 | Wed 10:00-12:00 | Thurs 12:30-1:30

Course materials posted to “O” Drive: O:\English\Jeney\ENG 108

Required Text:

- Lunsford & Ruskiewicz. *Everything’s an Argument*. 4th Edition. Boston: Bedford/St. Martins Press, 2007
 - Bring this textbook with you to every class meeting.
- Nonfiction book chosen from list provided in class (book chosen off-list must be approved by professor)
 - Choose well, and choose quickly. You will work with this book as your primary resource and subject matter for the semester. I recommend buying your own copy of the book *after* your choice has been approved (you are responsible for having access to this book for the duration; should you use a library copy that is recalled, you will still be responsible for finding another copy).

Reading assignments are on the class schedule page: make sure you read ahead, and come to class prepared to discuss the chapters/pages listed on the date they appear.

Materials:

- 1 Acco Binder
- Folder for handouts
- Notebook or notepad for note-taking
- Flash drive, zip disk, or other storage device

This Syllabus:

Read this syllabus very carefully, and refer to it often. All information presented here is regarded as part of your own knowledge for the course. All answers to your questions about the class will be based on an assumption that you understand the syllabus and seek further clarification. The teacher reserves the right to alter this syllabus and to make announced changes as need arises during the course of the semester.

Time & Access Management:

- Current, viable campus Library card and borrowing privileges
- Working Missouri Western Email & P-Drive account (know your *exact* address, user ID, and password)
- Internet use (yes, know your MWSU userid and password). Labs are available at several locations on MWSU campus. Check schedules and availability here: <http://www.missouriwestern.edu/ComputerLabs/>

The Official Course Description:

ENG 108 students will complete formal research based projects in addition to other course work. In these assignments, students will learn how to analyze, synthesize, and evaluate the thinking of others in order to discover, develop, and test their own points of view. Final drafts of all formal writing assignments must be word processed. All students are expected to be prepared for class and participate in class discussions related to reading and writing assignments. In addition, students will keep complete portfolios of all their writings.

You should keep all assignments you have completed for this class. Before any grade appeal will be processed for a student in ENG 100, 104, or 108, the complete portfolio of writings will have to be submitted to the Departmental Review

Committee. In order for an ENG 104 student to be admitted into ENG 108, he or she must earn at least a C in ENG 104. For course catalog goals & objectives: <http://www.missouriwestern.edu/EFLJ/LG/eng108.html>

This Section of English 108 College Writing and Research:

This semester's course will be based upon the principles and ideas in Lunsford and Ruskiewicz, *Everything's an Argument*. Moreover your writing and research in this class will center upon one single work of nonfiction which you will choose from a pre-selected list. Your final written research project will be a comprehensive, informative and argumentative proposal that evaluates your chosen book as a candidate for the Freshman Common Reading program here at Missouri Western, and at other universities and colleges in the U.S. The books listed have been chosen for various reasons. Most have landed on bestseller lists and some have won prestigious awards. They cover a wide range of subject matter including health/medical issues, race, history, the arts, economics, culture, and even religion. Once you have selected your book and written your survey of reviews, you *must continue to work with this book throughout the semester*. Therefore, it is a good idea to be aware of library renewal / due dates. Many are available in paperback, so I strongly recommend you purchase your own copy. Used copies are often available at lower prices through online book dealers such as Amazon.com, and can be shipped overnight.

Class meetings:

- Come prepared: Read scheduled chapters *before* you come to class.
- Bring your book and be ready to discuss the chapter. Final grades are based on the quality and substance of written work and on participation in class.
- Good writing is rewarded.
- Participation in class discussion and exercises is rewarded.
- Poorly written, offensive, or incomplete drafts will count against you.
- Non-participation will count against you.
- Do not use cell phones or other communication devices during class (it's just rude).
- Because the class meets for an hour and 50 minutes, there will be a break approximately half-way through. If you need to leave sooner for health or emotional reasons, please consult with the professor before class begins. Wandering in and out of the classroom will not be allowed.
- Good academic habits should produce satisfactory results. Any failure to act in a civilized, academic manner is interpreted as an act of disruption, and the uncivilized brute responsible will be ejected forthwith from the premises either by the professor, or by the local constabulary.

Due Dates:

- **PLEASE DO NOT EMAIL ASSIGNMENTS TO THE INSTRUCTOR.**
- Due dates for all required assignments *and scheduled dates for in-class presentations* are listed in the course schedule attached.
- There is no plan in the semester calendar for late papers. Late papers are impossible due to the size of the class and the cumulative nature of assignments.
- There is no provision for "make-up" of missed presentations, assignments, exercises, activities, or quizzes. An assignment not received on its due date constitutes a failure to meet one of the minimum requirements of the course. Such a failure in turn will mean failure of the course.
- Make a note of all due dates now, and plan accordingly. *This includes the Final Exam date: do not ask that final exam dates be changed or rescheduled. See instructor for details.*

Attendance:

- A student with **more than 2 absences will automatically receive a failing grade for the course** (this is the equivalent of missing more than two weeks of class during a regular semester).
- **Do not miss class.** In summer sessions, *ONE CLASS PERIOD=ONE WEEK* of regular-semester attendance. If this is your first summer course, you may feel overwhelmed at first, and that's normal. You've signed on to earn the same credits that are normally earned in 3 months, so be prepared to read, write, and study several hours a day outside of class.
- **Do not email your professor** about absences. If you are/were/will be absent, it is your responsibility, and that of no other. In cases of hardship and extreme circumstances, please contact the professor in advance. (Note: Weddings and trips to Baja *do not* constitute "hardships" or "extreme circumstances").
- You should refer to this syllabus and class schedule to keep yourself up to date regarding course work. You may wish to exchange contact information with a classmate regarding announcements, assignments, changes, class notes, and additional assigned readings or writing.

- While I always try to remain courteous toward students, I will lose respect for students who cut class and/or fail to read, study, and come prepared.

Your Job:

Employment issues are the sole responsibility of the student. Failure to attend class, meet deadlines, or participate in assigned work is not excused due to workplace considerations.

Contacting Dr. Jenéy:

Polite phone or written messages requesting further help with class assignments are given priority and are answered within 48 hours, as per campus policy. I can be available in my office after class Monday through Thursday if

Email:

- Campus policy requires that professors respond to reasonable email requests *within 48 hours* (translation: if it can't wait, you probably need to call or stop by my office ASAP).
- **DO email about questions, ideas, and drafts of your papers. If you're up to speed, attending class, and want some feedback, need help understanding the reading or assignment, or want to discuss ideas about your paper, your message is *extremely important to me.***
- All email messages must identify the student, the course number and section number.
- Do not send email concerning personal illnesses, absences or missed assignments. Please talk to me in person.
- All nastygrams (rude or abusive messages) are saved and forwarded to the dean of students. Do not abuse the privilege of electronic communication.

[Disclaimer: Emails may or may not receive a response, since the campus webmail systems are prone to shut-downs, computer viruses, and other technological failures.]

Assignments:

Requirements for the course are four papers, regular (approx.1/week) posts to the electronic forum, and a final exam. The final exam will be an "exit interview" about the work you have done, and the progress you have made as a writer throughout this semester. Grades will be weighted as follows:

20%	Research Paper #1	} Class Project
20%	Research Paper #2	
30%	Research Paper #3	
10%	Chapter Outline, Prospectus, and Written Exercises	
20%	<u>Attendance, In-Class Participation, and Final Exam</u>	
100%	Total	

A note about the writing in this course: although we will all encourage each other to be open and to explore ideas, experiences, thoughts, emotions, and beliefs, essay assignments and in-class writing shall be considered public texts. Be mature. Be courteous. Be excellent.

Legal stuff:

This course has a strict policy against writing about any un-prosecuted crime or suspected illegal activity which you have witnessed, or in which you have been involved. When in doubt, I will always err on the side of safety.

Academic Honesty Policy:

You will receive a grade of F for any paper that shows evidence of cheating and/or plagiarism. You have the burden of proving that a paper showing evidence of cheating or plagiarism has in fact been written by you. You should keep thorough evidence of your writing processes for all papers so that you can meet this burden of proof. Any time another writer's words, ideas, or information appear in your paper they must be properly punctuated and cited. Evidence proving plagiarism may lead to further penalties. Please note carefully the statement on plagiarism on the departmental website, found at <http://www.missouriwestern.edu/eflj/lg/plagiarism.html>.

Paper Format:

Formal Assignments should be typed (word-processed), double-spaced, with 1-inch margins all around. The preferred typeface is Times New Roman (or a similar font), and the preferred size is 12 point. Type your name and the date in the upper right-hand corner. In the upper-left hand corner type "Jeney" and "English 108-15."

Jeney
English 108-16

Your Full Name
Date Submitted

Title of Paper

As you can see, there is one space above and below the title, which is centered on the page. Each new paragraph is indented. Your textbook includes many examples of formal papers written in both APA and MLA format.

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evaluate the thinking of others in order to discover, develop, and test

Special Needs:

The Disability Services Office provides comprehensive services and programs for students with visual, hearing, mobility and chronic impairments, as well as learning disabilities. They ensure that students with disabilities have equal access to all programs and activities offered at Missouri Western as mandated by the Americans with Disabilities Act (ADA) of 1990. For assistance, please feel welcome to contact them:

Disability Services Office
Eder Hall, Room 203N

(816) 271-4330

ENG 108 FALL 2007 TENTATIVE CLASS SCHEDULE

AUGUST		
T	28	Introduction; syllabus; course policies.
TH	30	Use internet to access information about listed books: Online Library Resources vs. "Google" searches. Discuss Paper #1 Book Review Survey; Looking for Book Reviews.
SEPTEMBER		
T	4	Chapter 1 Everything is an Argument; Assign preliminary prospectus for FCR Proposal.
TH	6	Chapter 2 Arguments from the Heart— <i>Pathos</i> ; Assign Paper #1 Book Review Survey; Nonfiction book sign-up sheet; Chapter Outline sign-up sheet; Looking for Book Reviews (cont.)
T	11	Prospectus Due ; Chapter 5 Thinking Rhetorically. Searching for Book Reviews Online.
TH	13	Exercises & Discussion—Quoting / Summarizing Sources for College Writing; Add Book Reviews to your Acco Binder.
T	18	Chapter 20 Documenting Sources; In-class heuristic. Continue: Quoting / Summarizing Sources for College Writing; Bring your nonfiction book to class every day from now on.
TH	20	LIBRARY DAY; Visit to MWSU Library (Hearnes Center); Add Book Reviews to your Acco Binder
T	25	Chapter 3 Character
TH	27	Chapter 19 Evaluating and Using Sources; Bring book reviews to class.
OCTOBER		
T	2	Research Paper #1 Book Review Survey Due. Assign Paper #2 Source & Subject Analysis

		Chapter 6 Structuring Arguments. Workshop Time. Bring draft of Book Review paper to class.
TH	4	Chapter 20 Documenting Sources, cont.
T	9	OFFICE CONFERENCE—MEET in Dr. Jenéy’s office Eder 222K
TH	11	OFFICE CONFERENCE—MEET in Dr. Jenéy’s office Eder 222K
T	16	Chapter 4 <i>Logos</i> : Facts & Reason; Discuss Paper #2 Source & Subject Analysis
TH	18	Chapter 7 Arguments of Fact
T	23	Chapter 11 Proposals; Assign Paper #3 Analytical Proposal
TH	25	
T	30	LIBRARY DAY; Meet in MWSU Library (Hearnes Center)
NOVEMBER		
TH	1	Chapter 16 What Counts as Evidence; <i>work on Paper #2</i>
T	6	<i>Paper #2 Source & Subject Analysis DUE</i> : Discuss final research project: Freshman Common Reading Proposal
TH	8	Chapter 15 Presenting Arguments; Discuss In-Class Presentations & Powerpoint
T	13	Chapter 12 Style in Arguments
TH	15	Chapter 14 Visual Arguments
T	20	Chapter 13 Humor; Workshop: Bring Complete Proposal Draft
TH	22	THANKSGIVING—NO CLASS MEETING
T	27	Workshop: Bring Acco Binder + Complete Semester Portfolio of Papers
TH	29	<i>In-Class Presentations</i>
DECEMBER		
T	4	<i>In-Class Presentations</i>
TH	6	<i>In-Class Presentations</i>
		Final Paper #3 Analytical Proposal Semester Research Project Due in Acco Binder (Papers #1, #2, #3 in Acco Binder with photocopied / printed Reviews and printouts/photocopies of other sources used); Final Exit Exam; <i>In-Class Presentations (cont. if necessary)</i>