

Missouri Western State University, Division of Liberal Arts and Sciences
Department of English, Foreign Languages, and Journalism
English 100-Sections 03/05/10: INTRODUCTION TO COLLEGE WRITING

Section 03: Tuesday/Thursday, 8:00-9:20, Murphy Hall 104>Writer's Workshop, T/Th, 10:00-10:50, Eder Hall 222
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Section 05: Tuesday/Thursday, 9:30-10:50, Murphy Hall 104>Writer's Workshop, T/Th, 11:00-11:50, Eder Hall
222 UV

Section 10, Tuesday/Thursday, 12:30-1:50, Murphy Hall 109>Writer's Workshop, T/Th, 9:00-9:50, Eder Hall 222
UV

Spring 2006 Syllabus

Teacher: Teena Sims

Office: English, Foreign Languages, Journalism Department, Room T

Phone: 271-4239

Office Hours: Tuesday/Thursday 11:00-12:15, or by appointment

E-mail: tsims@missouriwestern.edu

Attendance policy:

This class has a very strict attendance policy in Writer's Workshop as well as in class. If you miss 5 (five) class periods or four (4) Writer's Workshops you will receive an F in the class. Ordinarily, there are no exceptions and no "make-ups" for this attendance requirement. If you know of any circumstances likely to make this policy difficult for you this semester, you should consult with your advisor and your teacher to review your options.

If you miss a class, you are responsible for all materials covered and assignments given during your absence. All out-of-class assignments are due at the beginning of the class period. No late assignments will be accepted unless you have received prior permission from your teacher.

Required texts:

Introduction to College Writing-Eng. 100, McGraw-Hill, 2005

English 100 Writer's Workshop, Fall 2005 edition

Required materials:

Writing journal, paper, pens, pencils, clips, stapler, 3.5" floppy disks/storage box,
folder for submitting rough and final drafts of essays.

Grading:

Four typed essays	60%
Journal	20%
Classwork	10%
Presentations/quizzes/final	10%
(some quizzes announced, some not)	

Cheating/Plagiarism:

Automatic failure of the course (also see pg.xiii of Introduction to College Writing)

Miscellaneous:

Four papers must be turned in or the student fails the course

The student must receive at least a "C" in this course in order to qualify for English
104.

IMPORTANT:

Any student in this class with a disability that requires special consideration must

contact me as soon as possible.

Final Exams:

Section 3: Tuesday, May 9, 8:30-10:20

Section 5: Thursday, May 4, 8:30-10:20

Section 10: Thursday, May 4, 11:30-1:20

Reading Goals:

At the completion of Eng. 100 students should be able to:

- >Read actively for greater understanding
- >Use reading to improve their writing by drawing ideas and information from written material
- >Use texts to understand their own and others' experiences
- >Read writing assignments effectively as a guide to creating better papers
- >Recognize good writing by actively reading good prose.

Writing Goals:

At the completion of Eng. 100 students should be able to:

- >Move easily from writing for self-expression to writing for readers
- >Write at greater length more readily, more quickly, and more usefully
- >Structure their writing to fit the assignment, purpose, and audience
- >Develop their ideas and concepts with specific details, examples, and explanations
- >Craft more effective and polished sentences and paragraphs
- >Use effective planning, invention, revision, and editing to complete successful writing tasks.

General Studies Goals:

In Eng. 100 students should improve their ability to:

- >Think critically and reason analytically
- >Write and speak clearly and effectively
- >Gain a greater awareness of the present through an understanding of other cultures and times
- >Understand and appreciate moral values and ethical choices
- >Understand and enjoy aesthetic experiences and share in related creative activities.

Civility and Cooperation:

Missouri Western requires all students to help maintain good conditions for teaching and learning. All students will treat their classmates, teachers, and student assistants with civility and respect, both inside and outside the classroom. Students who violate this policy may, among other penalties, be counted absent and asked to leave. You should review your Missouri Western student handbook for further information.

Writer's Workshop:

Throughout the course of the semester you will attend the once-a-week small group Writer's Workshop (listed as "labs" in the class schedule). Some of your Writer's Workshop materials may be used in class, and some of your class papers will be critiqued and proofread in Writer's Workshop. **YOU MUST ENSURE THAT YOU HAVE THE RIGHT MATERIALS IN THE RIGHT PLACE.** Your teacher may also consider your participation in Writer's Workshop as part of your class grade.

Due dates for Formal Writing Assignments (possible changes may occur):

Task I: February 12

Task II: March 3rd

Task III: March 30th

Task IV: April 25th

Please seriously consider:

The availability of Missouri Western's Academic Support Center to help you with any academic help you might need. Their number is 271-4624, or call the director, Corla Dawson, at 271-4531.