

Missouri Western State College
Division of Liberal Arts and Sciences
Department of English, Foreign Languages, and Journalism

ENG 108-01 and 108-05 College Writing and Research
Section 01, SS/C 210, 8:00-8:50; **Section 05**, SS/C 210, 9:00-9:50, MWF
Spring 2003

Instructor: Marcia Chapman
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Suggested Text

The New Century Handbook, Christine A. Hunt and Thomas N. Huckin *OR*

Writing From A to Z, 2nd edition, by Sally Barr Ebest

Required: A sturdy pocket folder or a small 3-ring binder

Attendance: Necessary! We will do a great deal of group work and peer revision, which you cannot make up. If you miss class more than 3 times, your grade will be lowered one full grade for each absence. ***If you are late to class, it is your responsibility to check after class to be sure I have marked you present. If you are consistently or excessively late, you may lose grade points.

Late Papers: All assignments are due at the beginning of class. Your grade on an assignment will be lowered one full grade for each day it is late. If it is more than 3 days late, you will receive a zero.

Grading Policy:

Final drafts - 60%

Participation, preparedness, attitude - 20%

Quizzes & other assignments - 20%

All assignments done outside of class must be typed.

Course Objectives: Complete departmental course objectives can be found on the English Department's web page: <http://www.missouriwestern.edu/eflj/eng108.asp>- **Course**

Academic Honesty: You are expected to do your own work in this class. If you hand in someone else's work and claim it is your own, you will receive a zero for that assignment.

Student Disability: If you have a disability which prevents the fullest expression of your abilities, contact me as soon as possible so we can discuss class requirements.