

Missouri Western State College, Division of Liberal Arts and Sciences  
Department of English, Foreign Languages, and Journalism

**English 108-92: College Writing and Research**  
**6:30 – 9:20 p.m. • Wednesday • JGM 104**

Instructor: Susan Garrison

Home phone: (1-816-324-6272)

*Please note that this is a long distance call from St. Joseph. If you call me, I will call you back.*

Office Hours: By appointment

E-mail: [sgarrison@msc.net](mailto:sgarrison@msc.net)

**Required Texts/Materials:**

1. Escholz, Paul, Alfred Rosa and Virginia Clark. **Language Awareness: Readings for College Writers**. 8<sup>th</sup> Edition. Bedford/St. Martin's, 2000.
2. Hult, Christine A. and Thomas H. Huckin. **The New Century Handbook**. 2<sup>nd</sup> Edition. Longman, Inc., 2002.
3. A current college dictionary.
4. A spiral notebook dedicated exclusively to journal writing.
5. At least two computer disks.
6. Three folders (2-pocket) for final drafts.

**Course Description & Objectives:**

Students will:

- Learn to write for different audiences and purposes focusing particularly on academic audiences and scholarly purposes.
- Learn to use active reading and critical thinking.
- Learn to use writing processes.
- Learn written conventions.

Please see the Internet site: <http://www.missouriwestern.edu/eflj/eng108.asp> for more details.

**Attendance Policy:**

Attendance is mandatory. Because this is a weekly class, one absence is equivalent to three absences (or a week's worth of being gone). Because we are all adults and emergencies do happen, you may miss one class without being penalized. Each class you miss after that will lower your final grade. You are responsible for material covered or assignments given which you missed because of absence, so ask another student to inform you of what happened while you were gone. Quizzes or other graded assignments done in class the day you miss cannot be made up.

**Students with Disabilities Policy:**

Any student in this course who has a disability that requires any special consideration needs to meet with me as soon as possible to discuss class requirements.

**Academic Honesty:**

Do your own work. In the event that you do turn in an assignment using someone else's work, you will receive zero points for that assignment. A second offense means that you will fail the course.

**Center for Academic Support:**

The Center for Academic Support is staffed by professionals and trained student tutors. It is an excellent resource for the English 108 student. There is no cost for the tutoring. The Center is located in LRC 213.

**Format:**

All papers must be typed. The English Department at MWSC has a policy that all drafts are typed. If you do not have access to a computer at home, as a student you can use the computer labs on campus. Make sure you have computer disks in case you have computer problems. Always save your work on disk because you **will** make changes to it as each draft evolves.

**Grading Policy:**

Grades will be figured on a point basis totaled throughout the semester. 90–100=A; 80–89=B; 70–79=C; 60–69=D; 59 and below=F.

**Assignments:**

A tentative schedule is attached. Your points in the class will be based on:

1. Four major research papers of varying point values
2. Annotated Bibliography
3. Journal
4. Quizzes
5. Library Search and/or Homework Assignments