

Missouri Western State College, Division of Liberal Arts and Sciences
Department of English, Foreign Languages, and Journalism

English 108-17: College Writing and Research
9:00–9:50 am • MWF • JGM 109

Instructor: Susan Garrison

Home phone: (1-816-324-6272)

Please note that this is a long distance call from St. Joseph. If you call me, I will call you back.

Office Hours: By appointment

E-mail: sgarrison@msc.net

Required Texts/Materials:

1. Escholz, Paul, Alfred Rosa and Virginia Clark. **Language Awareness: Readings for College Writers**. 8th Edition. Bedford/St. Martin's, 2000.
2. Hult, Christine A. and Thomas H. Huckin. **The New Century Handbook**. 2nd Edition. Longman, Inc., 2002.
3. A current college dictionary.
4. A spiral notebook dedicated exclusively to journal writing.
5. At least two computer disks.
6. Three folders (2-pocket) for final drafts.

Course Description & Objectives:

Students will:

- Learn to write for different audiences and purposes focusing particularly on academic audiences and scholarly purposes.
- Learn to use active reading and critical thinking.
- Learn to use writing processes.
- Learn written conventions.

Please see the Internet site: <http://www.missouriwestern.edu/eflj/eng108.asp> for more details.

Attendance Policy:

Attendance is mandatory. Because we are all adults and emergencies do happen, you may miss three classes without being penalized. Each class you miss after that will lower your final grade one letter. (For example, if you miss five classes and have an A, you will receive a C.) You are responsible for material covered or assignments given which you missed because of absence, so ask another student to inform you of what happened while you were gone. Quizzes or other graded assignments done in class the day you miss cannot be made up.

Students with Disabilities Policy:

Any student in this course who has a disability that requires any special consideration needs to meet with me as soon as possible to discuss class requirements.

Academic Honesty:

Do your own work. In the event that you do turn in an assignment using someone else's work, you will receive zero points for that assignment. A second offense means that you will fail the course.

Center for Academic Support:

The Center for Academic Support is staffed by professionals and trained student tutors. It is an excellent resource for the English 108 student. There is no cost for the tutoring. The Center is located in LRC 213.

Format:

All papers must be typed. The English Department at MWSC has a policy that all drafts are typed. If you do not have access to a computer at home, as a student you can use the computer labs on campus. Make sure you have computer disks in case you have computer problems. Always save your work on disk because you **will** make changes to it as each draft evolves.

Grading Policy:

Grades will be figured on a point basis totaled throughout the semester. 90–100=A; 80–89=B; 70–79=C; 60–69=D; 59 and below=F.

Assignments:

A tentative schedule is attached. Your points in the class will be based on:

1. Four research papers of varying point values
2. Annotated Bibliography
3. Journal
4. Quizzes
5. Library Search and/or Homework Assignments