

# Syllabus for ENG 108-02 & 04

## College Writing and Research

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Syllabus for English 108-02 and 108-04-- College Writing and Research Fall 2002

02 -- MWF 8:00 - 8:50 JGM 104

04 -- MWF 9:00 - 9:50 JGM 120

Marcia Chapman, Instructor

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Hours: by appointment

### **Suggested Text**

The New Century Handbook, Christine A. Hunt and Thomas N. Huckin **OR**

Writing From A to Z, 2nd edition, by Sally Barr Ebest

**Required:** A sturdy pocket folder or a small 3-ring binder

### Tentative Course Outline

Aug. 19 - introduction to class; writing sample

21 - practice; writing an informative paper

23 - practice; using a college library

26 - quiz; using a college library; evaluating sources

28 - group work at the library

30 - library quiz; practice; source cards; taking notes and avoiding plagiarism

Sept. 1 - no class; Labor Day

4 - practice; hand in 6 source cards; taking notes and avoiding plagiarism

6 - quiz; hand in 10 note cards; documentation

9 - documentation

11 - documentation

13 - quiz; group revision practice

16 - 1<sup>st</sup> draft & copies due; group revision

18 - 2<sup>nd</sup> draft & copies due; group revision

20 - practice; revising for development practice

23 - practice; revising for style practice

25 - 3<sup>rd</sup>. draft & copies due; group revision

27 - 4<sup>th</sup> draft & copies due; group revision

30 - 5<sup>th</sup> draft & copies due; group revision

Oct. 2 - practice; developing an argument

4 - hand in informative paper; practice; developing an argument

7 - work at library

9 - work at library

11 - quiz; practice revision

14 - no class; Columbus Day

16- 1<sup>st</sup> draft & copies; group revision

18 - 2<sup>nd</sup> draft & copies; group revision

21 - practice; 3<sup>rd</sup> draft & copies; group revision

23 - practice; 3<sup>rd</sup> draft & copies; group revision

25 - practice; 4<sup>th</sup> draft & copies; group revision

28 - quiz; 4<sup>th</sup> draft & copies; group revision

30 - practice; 5<sup>th</sup> draft & copies; group revision

Nov. 1 - practice; 5<sup>th</sup> draft & copies; group revision

4 - quiz; hand in argumentative paper; practice

6 - practice

8 - 1<sup>st</sup> draft & copies; group revision

11 - 2<sup>nd</sup> draft & copies; group revision

13 - practice; 3<sup>rd</sup> draft & copies; group revision

15 - practice; 3<sup>rd</sup> draft & copies; group revision

18 - practice; 4<sup>th</sup> draft & copies; group revision

20 - quiz; 4<sup>th</sup> draft & copies; group revision

22 - 5<sup>th</sup> draft & copies; group revision

25 - 5<sup>th</sup> draft & copies; group revision

27 - 29 - no class; Thanksgiving Break

Dec. 2 - hand in argumentative paper

Attendance: Necessary! We will do a great deal of group work and peer revision, which you cannot make up. If you miss class more than 3 times, your grade will be lowered one full grade for each absence. \*\*\*If you are late to class, it is your responsibility to check after class to be sure I have marked you present. If you are consistently or excessively late, you may lose grade points.

Late Papers: All assignments are due at the beginning of class. Your grade on an assignment will be lowered one full grade for each day it is late. If it is more than 3 days late, you will receive a zero.

Grading Policy:

Final drafts - 60%

Participation, preparedness, attitude - 20%

Quizzes & other assignments - 20%

All assignments done outside of class must be typed.

Complete departmental course objectives can be found on the English Department's web page:

<http://www.missouriwestern.edu/eflj/eng108.asp#Course>

Academic Honesty: You are expected to do your own work in this class. If you hand in someone else's work and claim it is your own, you will receive a zero for that assignment.

Student Disability: If you have a disability which prevents the fullest expression of your abilities, contact me as soon as possible so we can discuss class requirements.

Missouri Western State College

Division of Liberal Arts and Sciences

Department of English, Foreign Languages, and Journalism