

## Bi-Weekly

75 hours every 2 weeks

	Pay Period		HR Paperwork		Pay Date	
	End/Submit	Deadline	Approval Date	Deadline		
Pay Period Begin	End/Submit	Deadline	Approval Date	Deadline	Pay Date	
PM23	11/2/2008	11/15/08 11:59 PM	11/17/08 12:00PM	11/11/2008	11/21/2008	
PM24	11/16/2008	11/29/08 11:59 PM	12/1/08 12:00PM	11/25/2008	12/5/2008	
PM25	11/30/2008	12/13/08 11:59 PM	12/15/08 12:00PM	12/9/2008	12/19/2008	
						<b>SUBMIT &amp; APPROVAL MUST BE DONE BY ALL DEPARTMENTS THAT ARE CLOSED FOR BREAK ON 12/23/08</b>
PM1	12/14/2008	12/27/08 11:59 PM	12/29/08 9:00AM	12/19/2008	1/2/2009	
PM2	12/28/2008	1/10/09 11:59 PM	1/12/09 12:00PM	1/6/2009	1/16/2009	
PM3	1/11/2009	1/24/09 11:59 PM	1/26/09 12:00PM	1/20/2009	1/30/2009	<b>No Voluntary Deductions withheld</b>
PM4	1/25/2009	2/7/09 11:59 PM	2/9/09 12:00PM	2/3/2009	2/13/2009	
PM5	2/8/2009	2/21/09 11:59 PM	2/23/09 12:00PM	2/17/2009	2/27/2009	
PM6	2/22/2009	3/7/09 11:59 PM	3/9/09 12:00PM	3/3/2009	3/13/2009	
PM7	3/8/2009	3/21/09 11:59 PM	3/23/09 12:00PM	3/17/2009	3/27/2009	
PM8	3/22/2009	4/4/09 11:59 PM	4/6/09 12:00PM	3/31/2009	4/10/2009	
PM9	4/5/2009	4/18/09 11:59 PM	4/20/09 12:00PM	4/14/2009	4/24/2009	
PM10	4/19/2009	5/2/09 11:59 PM	5/4/09 12:00PM	4/28/2009	5/8/2009	
PM11	5/3/2009	5/16/09 11:59 PM	5/18/09 12:00PM	5/12/2009	5/22/2009	
PM12	5/17/2009	5/30/09 11:59 PM	6/2/09 9:00AM	5/26/2009	6/5/2009	
PM13	5/31/2009	6/13/09 11:59 PM	6/15/09 12:00PM	6/9/2009	6/19/2009	
PM14	6/14/2009	6/27/09 11:59 PM	6/29/09 9:00AM	6/23/2009	7/2/2009	<b>Pay day Thursday due to July 3rd closing/ FY 09</b>
PM15	6/28/2009	7/11/09 11:59 PM	7/13/09 12:00PM	7/7/2009	7/17/2009	
PM16	7/12/2009	7/25/09 11:59 PM	7/27/09 12:00PM	7/21/2009	7/31/2009	<b>No Voluntary Deductions withheld</b>
PM17	7/26/2009	8/8/09 11:59 PM	8/10/2009 12:00PM	8/4/2009	8/14/2009	
PM18	8/9/2009	8/22/09 11:59 PM	8/24/09 12:00PM	8/18/2009	8/28/2009	
PM19	8/23/2009	9/5/09 11:59 PM	9/7/09 12:00PM	9/1/2009	9/11/2009	
PM20	9/6/2009	9/19/09 11:59 PM	9/21/09 12:00PM	9/15/2009	9/25/2009	
PM21	9/20/2009	10/3/09 11:59 PM	10/5/09 12:00PM	9/29/2009	10/9/2009	
PM22	10/4/2009	10/17/09 11:59 PM	10/19/09 12:00PM	10/13/2009	10/23/2009	
PM23	10/18/2009	10/31/09 11:59 PM	11/2/09 12:00PM	10/27/2009	11/6/2009	
PM24	11/1/2009	11/14/09 11:59 PM	11/16/09 12:00PM	11/10/2009	11/20/2009	
PM25	11/15/2009	11/28/09 11:59 PM	11/30/09 12:00PM	11/23/2009	12/4/2009	
PM26	11/29/2009	12/12/09 11:59 PM	12/14/09 12:00PM	12/8/2009	12/18/2009	
						<b>Pay day Thurs due to Jan 1 holiday/No Voluntary Deductions SUBMIT &amp; APPROVAL MUST BE DONE BY ALL DEPARTMENTS THAT ARE CLOSED FOR BREAK ON 12/23/09</b>
PM27	12/13/2009	12/26/09 11:59 PM	12/28/09 9:00AM	12/22/2009	12/31/2009	
	12/27/2009	1/9/10 11:59 PM	1/11/2010 12:00PM	1/5/2010	1/15/2010	<b>2010 Earnings</b>
	1/10/2010	1/23/10 11:59 PM	1/25/2010 12:00PM	1/19/2010	1/29/2010	