

# MISSOURI WESTERN STATE UNIVERSITY

## Governance Advisory Council Report 2009-2010

December 21, 2009

Volume 34, No. 3

### GOVERNANCE ADVISORY COUNCIL

December 8, 2009

Attendees: Dr. Jeanne Daffron, Dr. Murray Nabors, Carol Roever, Dr. Gordon Mapley, Mel Klinkner, Dr. Judy Grimes, Dr. Brenda Blessing,

Others: Dr. Cindy Heider, Susan Bracciano, Dr. Steven Lorimor

#### GAC #09-07 – Supplemental Undergraduate Curriculum Proposals

**Source of Proposal:** Undergraduate Curriculum Committee

**Purpose of Proposal:** For Information

**Current Policy or Procedure:**

**Proposed Policy or Procedure:**

**SUPPLEMENTAL  
UNDERGRADUATE CURRICULUM COMMITTEE REPORT  
Detailed Summary of Supplemental Primary Proposed Undergraduate Curriculum Changes:  
2009/2010  
Missouri Western State University**

The following is the description and justification of the additional proposal item passed by the Undergraduate Curriculum Committee. Full proposal can be accessed from the UGCC folder on the network drive (O:\UGCC\2009\_2010). A digital copy of all primary proposals will be archived on the University's network drive and in the Office of the Provost and Vice President for Academic and Student Affairs.

CRAIG SCHOOL OF BUSINESS				
1 item	(#1) Change major requirements for the CSB Associate of Science degree.		DHE	GS
Proposal #1	Brief Description	1) Remove FIN 301 and replace it with GBA 110. 2) Remove MGT 305 and replace it with PHL 230. 3) Remove MKT 301. Change "Plus 9 credit hours chosen with the approval of the Dean of the School" to "Plus 12 100- or 200-level credit hours	NO	NO

		chosen with the approval of the Dean of the School.” Students select 12 hours from the following courses: ECO 101, CSC 184, CSC 200, CSC 245, and COL 101(these courses were on the previous list and will continue to be options.) In addition, the following business-related courses will be added: PSY 101, FRE 100, GER 100, SPA 100, COM 210, COM 222, ACT 102, ACT 202, ETC 200, ETC 224, LAT 220. Students will be advised into courses that are appropriate for their interests and major.		
	Brief Justification :	<ol style="list-style-type: none"> <li>1. A.S. degrees should be made up of level 100 and 200 courses.</li> <li>2. Removing MKT 301 (and not replacing it with another course) lowers the total hours. Changing “plus 9” to “plus 12” compensates for this, maintaining the total hours to meet the A.S. – Business major requirements.</li> </ol>		

**GAC Summary:** This proposal will be forwarded to the President for his approval.

**Presidential Action:** This proposal was signed by the President on December 21, 2009.

#### **GAC #09-08 – Academic Renewal Policy**

**Source of Proposal:** Registrar

**Purpose of Proposal:** New Policy

#### **Current Policy or Procedure:**

**Proposed Policy or Procedure:** The Academic Renewal Policy is an appeals procedure which allows a current student to request an adjustment to his or her overall grade point average and credit hours earned. Through this policy Western seeks to give a student who has matured during his/her absence from university coursework a second chance in his/her college career, while also keeping the integrity of Missouri Western’s academic standards.

Undergraduate students who are currently enrolled as a degree-seeking student may be eligible to petition for academic renewal.

- The student must not have been enrolled in university coursework as a degree-seeking student for five or more consecutive years. Hours earned for Continuing Education (CED) courses are excluded from this five year time-frame.
- After the above mentioned five year university absence, the student must have completed at least two consecutive semesters at MWSU, earned at least 18 credit hours in courses 100 level or above, and received an overall GPA of 3.0 or higher with no grade lower than a “C” in said hours. Notes: Overall GPA calculation will include grades earned during all semesters since most recent 5 year absence. A student may be disqualified from academic renewal eligibility if more than 15% “W” grades are recorded in the semesters since most recent 5 year absence.

Students who meet the above criteria may petition the Admissions and Graduation Committee for academic renewal by completing and submitting the Petition for Academic Renewal form. The applicant should attach to the form a letter of explanation and support documentation, if applicable, addressing the circumstances which occurred during the semester(s) he/she is requesting to be excluded from their MWSU transcript and his/her academic experience and personal and professional accomplishments achieved during the timeframe away from higher education. The student must also include written support from their advisor or other faculty member in their major department with their Academic Renewal request. If approved, the student will receive an updated copy of the transcript once the Academic Renewal process has been complete.

**Conditions:**

- All credit and grades earned prior to the selected point in time will be excluded from GPA calculations and credit hours earned.
- Excluded coursework cannot be used to meet degree or prerequisite requirements. Students should work directly with their department to address major coursework or prerequisite requirements.
- “Academic Renewal” will be noted on the transcript for each relevant semester.
- Academic renewal will be applied to transfer work if it occurred before the selected point in time.
- Students will not be granted Academic Renewal after an application for graduation has been submitted or a previous degree awarded.
- To be eligible for a degree, students must complete a minimum of 24 credits at MWSU after the granting of academic renewal.
- Students who receive academic renewal are not precluded from graduating with honors.

**Notes:**

- Academic Renewal may impact financial aid eligibility. Applicants should contact the Director of Financial Aid for information and clarification.
- Academic Renewal is irrevocable.
- Students are limited to one appeal of academic renewal during their academic career at Missouri Western State University.
- Academic Renewal may not be used to obtain athletic eligibility.
- Academic Renewal is a Missouri Western State University policy and may not be recognized by outside agencies or other institutions.

(See Form attached)

**GAC Summary:** This proposal will be forwarded to the President for his approval.

**Presidential Action:** This proposal was signed by the President on December 21, 2009.

Respectfully submitted,

Jennie McDonald  
Secretary

## Missouri Western State University Petition for Academic Renewal

Carefully read the Academic Renewal Policy to understand all qualifications and exclusions. Completed petition forms should be submitted to the Admissions and Graduation Committee, c/o Registrar's Office, Eder Hall 102, 4525 Downs Drive, St. Joseph, MO 64507.

**Name**

\_\_\_\_\_

Last	First	M.I.
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**Student I.D. (or SSN)** \_\_\_\_\_

**Address**

\_\_\_\_\_

Street	City	State	Zip
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**Telephone** \_\_\_\_\_

**Information required for petition review –**

- Letter of explanation and support documentation, if applicable, addressing the circumstances which occurred during the semester(s) you are requesting to be excluded from your MWSU transcript.
- Letter addressing your academic experience and personal and professional accomplishments achieved during the timeframe away from higher education.
- Written support from your advisor or other faculty member in your major department
- Official transcripts from ALL college or universities attended must be on file in the Registrar's Office at time of this petition.

**Semester(s) requested to be excluded from overall grade point average and credit hours earned -**

**First Semester/Year requested** \_\_\_\_\_

**Last Semester/Year requested** \_\_\_\_\_

I understand if academic renewal is granted that all approved semesters will remain on my transcript, yet be excluded from the overall grade point average and credit hours earned. I also understand that academic renewal will not adjust my financial aid eligibility, cannot be used to obtain athletic eligibility and may not be recognized by outside agencies or other institutions. Further, I am aware that I am limited to one appeal of academic renewal during my academic career at Missouri Western State University.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_