

Faculty Senate Professional Development Activities

August 19, 2009

8:45 am Faculty Welcome in Fulkerson Center - Coffee - Ice Tea - H₂O- will be available in Fulkerson Center throughout the morning.

Spratt 214

Spratt 216

Spratt 109

Spratt 110

Spratt 212

Spratt 203

Spratt 205

9:00 - 9:50

Promotion
& Tenure

Digital Measures
Faculty panel

Student Affairs/
Student Civility

Advisement/
Retention

WebCT/
Blackboard

Online Classes
How to get started
Faculty panel

IMC New
Document
Camera

10:00 - 10:50

Open room

Repeat
Online Classes

Repeat
Student Affairs

Repeat
Advisement/
Retention

Repeat
WebCT

Student success
through Good
Advisement

IMC
Video
Conference

To view materials
Promotion & Tenure

11:00 - 11:50

Repeat
Promotion
& Tenure

Repeat
Digital Measures
Faculty panel

Repeat
Student Affairs

Repeat
Good Advisement

Repeat
WebCT

IMC New
Online
Classes

Repeat
Document
Camera

Noon - 1:00 pm Lunch Fulkerson Center

1:00 - 2:15 pm Faculty Open Forum - Fulkerson Center

2:30 pm Faculty Senate Committee meetings in Fulkerson Center.

NOTE: You may want to bring your materials to renew your CAMPUS PARKING while you are in the area.

Program Notes:

Promotion and Tenure:

Dr. Ken Rosenauer and other members of the P & T committee will be reviewing the process and procedures for faculty members who will be applying for promotion and/or tenure in the near future. There will be examples of faculty P & T portfolios that have been submitted in the past to preview.

Digital Measures:

Geo Sipp and other members of the Faculty Senate Digital Measures Committee and Dr. Steve Estes (Dean, College of Professional Studies) will be sharing information on using digital measure as a Faculty Self-Evaluation report.

Student Affairs / Students Civility:

The purpose of this session is to address student civility, specifically the faculty member's role in the communicating his/her expectations for the classroom conduct; how to deal with troublesome situations and the resources available through students for support.

Advisement / Retention / Registration:

Professional staff members from Admissions, Registrar office, Students Advising Center and other will be there to share information and hear from faculty as to how the university is working together and are there any areas for improvement - this is a working meeting of suggestions - please.

Online Classes - How to get started:

Faculty members, staff from IMC, WI and Dr. Gordon Mapley (Dean of Western Institute) will share information about how to get started to teach Online - Distance Education courses. Dr. Mapley has received an Action Project linked with increasing the offerings of online courses. This is a three-year project and is very important that Western be competitive with other institutions in the region and state.

WebCT - Computer Lab in Spratt 212:

Introductory Blackboard/WebCT - Come learn more about the course management system at Missouri Western. These sessions will cover:

- Features of Blackboard/WebCT 8
- Setting up a course (basics)
- Uploading syllabus
- Blackboard/WebCT email and announcements
- Assignment creation
- Discussion Boards, Blogs, and Journals
- Uploading documents
- Web links
- Grade book

Resources/Tools for faculty - Receive information concerning technology tools available for faculty at Missouri Western. Resources and links to help with traditional and distance/blended courses will be given to participants. This session will cover:

- IMC Resources page (tutorials, help files, manuals, downloads, etc.)
- Advanced WebCT Tools
 - Safe Assign plagiarism software
 - Uploading audio and/or video files into WebCT
 - Chat/Whiteboard and more
- Panopto/Camtasia
- Teacher tools such as Photo Roster, Attendance Verification, etc.
- Web resources for courses (both traditional and distance education)
- Various other resources

Student Success through Good Advisement:

Staff members will help clear out the cobwebs and bring us up to date with some of the new technology to better aid in the advisement process/procedures and share information of any policy changes. (Degree Audit /Transfer Articulations)

Outcomes - To provide clear information regarding:

1. The summer advisement process
2. The support available through the new Advising Center
3. To look at the early intervention website and understand its purpose
4. To see how the advising center and academic departments can collaborate to get earlier major declaration by students and demonstrate an example of a current relationship with an academic department and how this works
5. Look at the new Student Success Advising Portfolio that will be available for faculty to give to their incoming freshmen during the fall pre-registration process
6. How we will use the results of the College Student Inventory that all Griffon Edge students will take

IMC - Working with new Document Camera / IMC - Video Conferencing in Spratt 205:

Classroom Technologies new this fall:

- New Digital Document camera (In every computer lab and a few classrooms on campus. These will be in every classroom and lab in the New Agenstein/Remington Hall)
 - How to use the digital document camera
 - How to capture still images
 - How to capture audio/video for later uses
- New Remote Assistance tech support using the desktop computer in your classroom for any classroom problem
 - Live demo of new Remote Assistance program
 - Q/A

Video Services will have information and demos of:

- Video conferencing- for bringing in outside presenters to you class/meeting or presenting via video conferencing to another site.
 - Skype/IP videoconferencing - what are they and what are the differences
 - How to setup
 - Demos of what they look like, how they sound and how they work

- Supplemental video production for courses
 - Demos and what is available
 - How to setup
- "Western Reports" program and Western Television (Cablevision 39)
 - A few examples of how to use video to highlight academic programs, applied learning experiences and new majors to the community through cable television and the web