

Instructional Media Center Missouri Western State University



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Visit us on the web
www.missouriwestern.edu/IMC/

From The Director, Max Schlesinger x5874 schlesin@missouriwestern.edu

The IMC welcomes three new staff members:

Mary Miller is our Administrative Coordinator. Among Mary's many responsibilities, she now handles non-print copyright research and usage requests. Mary comes to us from Riverbend Treatment Center and has 15-years experience in the clerical field. Please contact her regarding any needs you may have in respect to the IMC at x5880 or mmiller34@missouriwestern.edu

Eric Havens is an Instructional Technologist with Classroom Services. Eric offers support services for afternoon and evening presentation technology needs. He has 11-years experience working in presentation technology and is a graduate of MWSU. You may contact Eric at x4396 or esh3341@missouriwestern.edu

Kevin McQuirter is a Video Communications Specialist with Educational Television Services. Kevin comes to us from the Hattiesburg Mississippi area where he worked for 9-years in creative video production with WDAM, the local NBC affiliate. You may contact Kevin at x5662 or kmcquirter@missouriwestern.edu

I am retiring January 31, 2008 and without a doubt my 31-years here have been great. Many thanks to you for your past and continued support for the IMC. You and your contributions are appreciated. I am leaving the IMC in good hands, and wish you all the very best. It has been great!

Max

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Tips of the Month

- Did you know...The data/video projectors do not turn themselves off? To help extend their life, the projectors should be turned off at the end of your use EXCEPT when the next user is in the room and request it be left on. Each projector lamp is quite expensive, approximately \$400.00 each.
- Have you ever wondered if expensive audio and video cables are worth the additional cost? If you buy cables that are relatively short, 10 feet or less, the inexpensive ones will serve your purpose well. You probably won't notice the difference with an analog or digital signal. If you can see the video and hear the audio without any break up or video getting blocky, then you should be fine. If the cables are longer than 10 feet, don't settle for the inexpensive ones. Cable thickness is a sign of good quality, as are strong looking metal connectors. Gold plating on connectors equates to very little other than cosmetics.

Classroom Services, Cori Criger x5661 criger@missouriwestern.edu

We support your classroom and event presentation needs. Call us at x4395 for training, consultations, technical support and more.

Popular portable presentation equipment available:

- Audio Recording - Portable Digital Audio Recorders
- Video Recording - Mini DV Camcorders and Hard drive Camcorders
- Computer Presentation - Laptops and Data/Video Projectors for off campus presentations and conferences.

Technology Troubleshooting:

- If your video or computer image is not projecting, a quick solution can be to switch the inputs on the control panel. This resends information to the projector and can reset communication between devices. For more information go to <http://www.missouriwestern.edu/IMC/CS/troubleshoot.html>
- When all else fails with any technology we recommend properly turning the equipment off, waiting thirty seconds and then restarting the equipment. This method resolves many issues with electronics.

Educational Television, Danielle Hunt x4298 huntdr@missouriwestern.edu

- Beginning this fall, all distance education Telecourse materials is available via lease from ACT, Media Inc. based in Olathe, Kansas. Students now order their course materials for either PED101 "Fitness & Wellness" or SOC200 "Introduction to Archaeology" by going to ACT's website: www.actmedia.org or by calling 1-800-745-5480.
- "Western Reports," Missouri Western Television's magazine-style program debuted with a new format this past September. Now incorporating segments highlighting campus news and event information, we think you'll enjoy our new show.
 - Watch it on St. Joseph Cablevision Channel 39 or Channel 97 on Allegiance Communications in Atchison, Kansas every Tuesday, Thursday and Sunday at 7 pm and Saturdays at 10 am.
 - You can now also watch us in the Kansas City Metro area on the Higher Education Channel.
 - Visit www.missouriwestern.edu/IMC/ETS/tvprogguide.html for our program schedule information.
 - To view our programs via streaming web technology, visit www.missouriwestern.edu/IMC/News/index.html
- Tara Stoll now handles the coordination and scheduling requests for two-way interactive videoconferencing and satellite downlink events. We look forward to providing you great service this year. Give Tara a call to discuss your event needs at x4171 or stoll@missouriwestern.edu

Instructional Design & Web Development Services, Cindy Wells x4172 cwells5@missouriwestern.edu

Instructional Design Services is available to help with any web based academic needs with a variety of specialized tools.

One such tool is the Photo Roster, available to all instructors. Go to <https://aps1.missouriwestern.edu/photoroster2> and login using the G# and pin, which is also used to log into Banner. Once logged in, there is a choice as to the view that is desired. The default course roster, including pictures, shows only currently enrolled students. If the entire listing, including those that have dropped or withdrawn is desired, click on "Show this course with drops." Explanations of codes beside student names can be viewed by touching the code with the computer's mouse.

WebCT has several improvements, including the addition of a plagiarism tool called SafeAssign. Each course is already in WebCT and this tool can be activated with just a few clicks. Call or e-mail Cindy Wells for help or more information. One on one help is always available. Additional group trainings will be scheduled soon; please watch your e-mail and future editions of the IMC newsletter.