

Course Syllabus for College Writing and Rhetoric
English 104, Spring 2010

Instructor: Dana Andrews

Section(s) 12: MWF 11am→11:50am

Office: Eder 212-D (Phone: 271-5814)

Office Hours: MWF 10am→10:50am AND Th 10:30am→12:30am (or by appt. any day)

Email: dandrews1@missouriwestern.edu

Required Texts: *A World of Ideas*, 7th ed., edited by Lee A. Jacobus
The Green Pages

Other requirements: A working diskette/USB/Flashdrive (no excuses like, “I couldn’t print from my disk.”)
A good college dictionary (use it while reading), a good attitude & open your mind

COURSE OBJECTIVE: I want your writing skills to improve significantly by the end of the semester, no matter how skilled or unskilled you believe yourself to be right now.

The Four Papers: The four argumentative and/or informative papers will be approximately 2-4 pages in length. You’ll learn to develop an original thesis on the assigned topic, support your argument with examples from the text, and build to a strong conclusion. The papers must be typed in MLA-essay format according to *The Green Pages* guidelines. We’ll concentrate mostly on writing, less on reading, but please come to class prepared (i.e., be ready to discuss reading assignments for that day, and/or essays typed, pages numbered and stapled and ready to hand in on due dates). First Drafts, PLUS Peer-Editing suggestions, AND the Final Draft, are ALL DUE on \$\$ Final Draft due dates.

Films: I’ll screen a few films in class. You’ll be quizzed on them. If you miss class, I’d suggest renting the film because relating them to the required readings will be one of a few options for your papers.

Attendance: In order to improve student learning and to achieve compliance with federal financial aid policies, Western has a mandatory attendance policy for all 100 and 200 level courses. A student will be given an excused absence when acting as an official representative of the university, provided the student gives prior written verification from the faculty/staff supervisor of the event; however, **there are NO other excused absences, exceptions or “makeups” in this attendance policy.** **Also, the maximum number of absences allowed before the midterm report, March 22nd, for this class is five (5).** Thus, when you have six (6) on or before March 22nd, you will be reported to the Registrar’s Office, who will automatically withdraw you from this class. The Financial Aid Office will reduce financial aid as appropriate.

Please note that I have my own attendance policy for the rest of the semester—beyond the midterm report. You are given five (5) absences for the whole semester. They’re yours. Upon your sixth (6th) absence, your overall grade will be reduced 10%. Upon a seventh (7th) absence, your grade will be reduced an additional 10%. Eight (OR MORE) absences during the semester results in failure of the class. Frequent late arrivals are noted and weighed when final grades are calculated. For example, if you are ten minutes late for five classes during the semester, then you are basically absent one FULL class—and will be marked as so. If you know of any circumstances likely to make this policy difficult for you this semester, you may wish to consult with your advisor to review your options. If you miss a class session, you are responsible for all material covered and assignments given during your absence—school sanctioned travel or not.

Peer Editing: We'll conduct the class as a workshop, which means that we'll think of writing as a collaborative process. You'll be required to revise, revise, revise. You'll learn to edit your work and the work of your classmates. You must come to class with a **TYPED copy of all your essays**. If you come to class without a hard copy of your work, OR if it's hand written, you'll be unable to participate in the process. I may even dismiss you from the class for the day—which means that you'll be marked absent for that day. "I forgot..." doesn't work. Your participation and overall grade will be significantly affected by your absences **AND BY NOT HAVING YOUR WORK**. It's important to be here on Peer-Edit days. If you're absent on any Peer-Edit day, then you'll lose a full letter grade in Peer Editing.

Make up work: Athletes and other performers, it's your responsibility to arrange for work to be **turned in early** if you're going to miss class because of school sanctioned travel. Such travel must be documented by faculty or staff and turned in to me at least two class periods before the event. **I don't accept late work. Period. I don't accept late work.** Meet your deadlines.

Quizzes: We'll have unannounced quizzes on the readings and the films at various times throughout the semester. **Quizzes cannot be made-up for any reason;** (I will, however, drop two quiz grades in final calculations).

Final Exam: You must take the final exam in order to pass the class.

REALITIES: Turn Cell Phones off BEFORE you walk through the door. This means that they should not be on vibrate or silent. They should be OFF. **NO TEXT MESSAGING ONCE YOU ENTER THE CLASSROOM. NO MP3 PLAYERS/iPODS OR OTHER MUSIC—NO HEADPHONES/EARPHONES—ONCE YOU WALK IN THE DOOR.** Electronic devices can be disruptive.

Other Realities & Plagiarism: All course work must be completed to pass this class. Academic dishonesty—plagiarism, copying or presenting another's work as your own, etc.—will not be tolerated and will result in failure of the course.

Students with Special Needs: If you are in need of test-taking, note-taking, or other accommodation, help is available through the Disability Services Coordinator, Michael R. Ritter, at 271-4330.

GRADING: Essays # 1,2,3 & 4 all worth 15% each (60% total)
Participation worth 10%, Peer-editing 10%, Quizzes 10%, Final Exam 10%

Class Calendar: (Take note that the calendar is **tentative**. I'll distribute revisions as I adapt instruction and materials to your needs.) *WI=World of Ideas; GP=Green Pages*. Readings and written assignments are to be completed for the days listed. **** and ## both=1st Draft due date AND Peer Edit day; !=2nd Draft due date AND Peer Edit Day, \$\$=Final Draft of paper due.**

	January 20th Wed	22nd Fri.
	Intro to course—syllabus (3x5 cards/Structure)	Gathering Information (Thesis Statements)
25th M	27th W	29th F
In-Class Writing—diagnostic READ: WI—(pgs. 1-11)	READ: WI—King (171-189)	READ: WI—Douglass (263-276)
February 1st M	3rd W	5th F
King/Douglass/(Defiant Ones) Discussion	King/Douglass/(Defiant Ones) Discussion and Brainstorming	King/Douglass/(Defiant Ones) READ: GP Intro 1-29 (Topics)

8th M	10th W	12th F
## First Draft Intro para. w/ Thesis Statement & Outline DUE	** First FULL Draft of Essay 1 DUE SAVE ALL DRAFTS TO USB OR FLASHDRIVE OR EMAIL	!! 2 nd FULL Draft Essay 1 DUE
15th M	17th W	19th F
NO Class—Holiday	\$\$ FINAL DRAFT Essay 1 DUE <i>Inherit the Wind/Discussion</i>	<i>Inherit the Wind/Discussion</i>
22nd M	24th W	26th F
ITW, cont'd.	READ: WI St. Matthew (671-680)	READ: WI Dalai Lama (729-736) (Topics)
March 1st M	3rd W	5th F
Discussion/Brainstorming Bring in basic ideas for Essay	## 1 st Draft Intro para. w/ Thesis Statement & Outline for Essay 2 DUE SAVE TO DISK OR USB OR FLASHDRIVE OR EMAIL TO YOURSELF	##2 nd Draft Intro para. w/Thesis Statement & Outline for Essay 2 DUE
8th M	10th W	12th F
** 1 st FULL Draft Essay 2 DUE	!! 2 nd FULL Draft Essay 2 DUE	!! 3 rd FULL Draft Essay 2 DUE
(PIE) SAVE THESE DRAFTS TO DISK, USB, FLASHDRIVE OR EMAIL TO YOURSELF		
15th M	17th W	19th F
NO CLASS—SPRING BREAK	NO CLASS—SPRING BREAK	NO CLASS—SPRING BREAK
22nd M	24th W	26th F
\$\$ FINAL DRAFT ESSAY 2 DUE (<i>Mr. Smith?</i> Or MM?)	<i>Mr. Smith?</i> Or MM?	<i>Mr. Smith</i> or MM cont'd.
29th M	31st W	April 2nd F
READ: WI Lao Tzu (19-31)	Cont'd. Discussion Lao Tzu Bring in Political Article or Web	READ: WI Machiavelli (35-50) (Topics)
Apr. 5th M	7th W	9th F
READ: GP (636-641) Discuss MLA, etc.	** 1 st FULL Draft Essay 3 DUE SAVE TO DISK, USB ETC.	**2 nd FULL Draft Essay 3 DUE
12th M	14th W	16th F
\$\$ FINAL DRAFT ESSAY 3 DUE (H & M)	H & M Cont'd.	READ: WI Aristotle (649-656) AND (665-667 Derivation/Excellence)
19th M	21st W	23rd F
READ: WI Gilligan (797-817) (Topics)	Class Exercise (Warren Farrell)	** 1 st FULL Draft Essay 4 DUE
26th M	28th W	30th F
** 2 nd FULL DRAFT Essay 4 DUE	\$\$ FINAL DRAFT ESSAY 4 DUE (Paradise Lost)	Paradise Lost Cont'd.
May 3rd M		
Last Day of regular classes, review Discussion of Final		

FINAL EXAM DATE: TBA